

ANNUAL MEETING AND MAILING PLANNING TOOLS

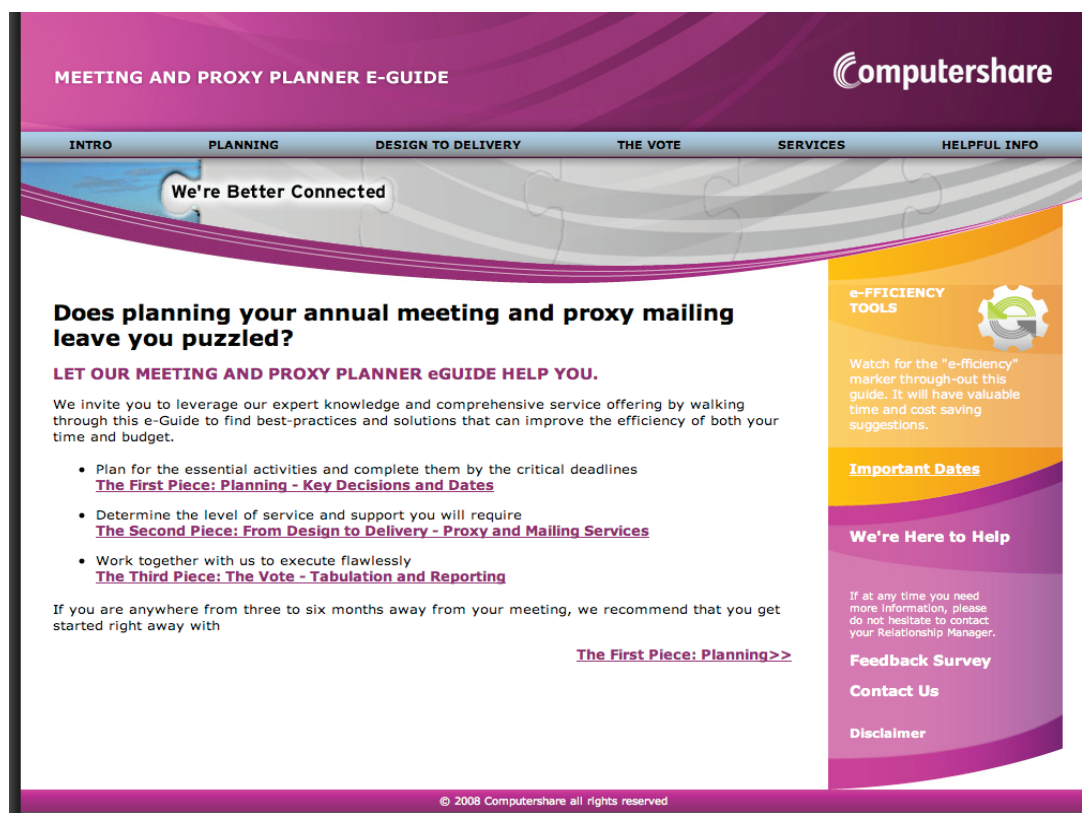
FACT SHEET

Does planning your annual meeting and proxy mailing leave you puzzled?

Annual Meeting and Mailing Planning Tools

Whether you are new to the meeting and proxy process or have years of experience putting together this annual event, with ever-changing regulatory guidelines, we appreciate that it's difficult to manage this complex process efficiently.

To help you prepare for your annual meeting and mailing, **Computershare** sends out a reminder approximately **4-6 months before your estimated meeting date**. We invite you to leverage our expert knowledge by working through our online **Meeting and Proxy Planner e-Guide** where you will find a **Meeting Work-back Planner** as well as the latest best-practices and solutions that can improve the efficiency of both your time and budget.



If you would like to learn more about the eGuide please visit www.computershare.com/eguide